

Career Lattice for Operations Functional Area

Response Management Roles

RM and DL

- LHR PTB + Response Experience* + Experience or training in other functional areas

RMT

Requirements*:

- AHR PTB + Positional Training

Employee with significant Humanitarian Aid experience

**RMT
DMO**

DART

Requirements*:

- AHR PTB + Positional Training + RMT Rotations

**DART
DLO**

**RMT
CRC**

**RMT
AC**

**RMT
CMAC**

**RMT
LC**

**RMT
CRO**

**RMT
AO**

**RMT
CMAO**

- BHR PTB + Positional Training

Employee new to Humanitarian Aid

**DART
AC**

**DART
CMAC**

**DART
LC**

**DART
AO**

**DART
CMAO**

**DART
LO**

- BHR PTB + Positional Training + RMT Rotations

Generally, RMT position experience is required before the counterpart DART position is pursued.

*See back for more detailed requirements.

Requirements and Details

Operations Functional Area Response Team Positions

The Operations Functional Area is responsible for meeting response team staffing and equipment needs, as well as providing administrative support to response team personnel. This functional area coordinates the provision of equipment and commodities for response operations, manages USAID/BHA–Department of Defense (DoD) coordination during a response, and supports the Urban Search and Rescue (USAR) and/or other special activations component of BHA's humanitarian response.

An overview of BHA's Operations response roles that are open to all BHA staff via positional training and details. The below response roles are most closely aligned with steady state FARO teams and many FARO staff will start in the Operations response functions due to highly correlated job functions.

Response Management Roles

RM = Response Manager
DL = DART Leader

Requirements:

- Lead Humanitarian Responder (LHR) Position Task Book (PTB)
- Response Experience: Must have served successfully as a Deputy, or completed equivalent tasks in steady-state work, in order to serve as an RM or DL.
- Experience in other functional areas is recommended, to include details, previous experience, and/or training, etc., depending on the individual, to enable prospective Response Leader to understand and represent all functional areas

RMT DMO = Deputy Manager for Operations

Requirements:

- Advanced Humanitarian Responder (AHR) PTB
- Positional training
- Leadership Commitment in PETER
- Two Successful RMT Assignments, with at least one at coordinator level position and/or serving as Ops Liaison.
- One 14 day shadow/trainee assignment as DMO.

RMT CRC = Communications and Records Coordinator

RMT AC = Administrative Coordinator

RMT CMAC = Civil Military Affairs Coordinator

RMT LC = Logistics Coordinator

RMT CRO = Communications and Records Officer

RMT AO = Administrative Officer

RMT CMAO = Civil Military Affairs Officer

Requirements:

- Basic Humanitarian Responder (BHR) PTB
- Positional Training
- Note: RMT CMAO and RMT LC positions require 3-6 months serving on a steady-state team.

Deputy Level
Roles

Information
Coordinator
Level Roles

DART DMO = Deputy Manager for Operations

Requirements:

- Advanced Humanitarian Responder (AHR) PTB
- Positional training
- Leadership Commitment in PETER
- One or two successful assignments in an RMT position.

Note: there may be additional training required for specific DART deployments.

DART AC = Administrative Coordinator

DART CMAC = Civil Military Affairs Coordinator

DART LC = Logistics Coordinator

DART AO = Administrative Officer

DART CMAO = Civil Military Affairs Officer

DART LO or LOUSR = Logistics Officer

Requirements:

- Basic Humanitarian Responder (BHR) PTB
- Positional Training
- One or two successful assignments in RMT position

Note: there may be additional training required for specific DART deployments.

It is possible, and encouraged, to serve in other Functional Areas within the RMS. Staff interested in serving in another Functional Area position should initiate this conversation with their immediate supervisor, current RU and other Functional Area RU.